

MEETING MINUTES

SSMHA BOARD MEETING

Date: February 22, 2024

Time: 7:00 at the LCLC

Meeting called to order by: Jennifer Mason at 7:07

IN ATTENDANCE

Tyler Smith, Jennifer Mason, Travis Vaughn, Andy Selig, Brad Murray, Vanessa Bolivar, Sonya Brosha, Amanda Mosher, Amber Oickle

REGRETS

Josh Whynot, Paul Mccallion,

APPROVAL OF MINUTES FROM PREVIOUS MEETING

The minutes were read from the January Meeting and approved.

Motion to approve by Sonya, Seconded by Brad

WELCOMING OF NEW BOARD MEMBER – TYLER SMITH - SECRETARY

REPORTS

- **President**
 - Nothing new / major. Catching up on issues & emails in President inbox.
- **Vice President**
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- **VP – Risk Management**
 - One of the higher levels has been needing some attention lately.
 - Happy with the progress and how some individuals have taken responsibility for certain actions recently.
 - U-15 / U-18 still have a few minor things to monitor and address.

- **Treasurer**
 - New office ledger for finance reports.
 - Most teams have submitted some form of financial status. Some are far from perfect but better than nothing.
 - Ice credits and sorting things out with Amanda etc., things are falling in place.
 - What should money be used for?
- **Secretary**
 - Nothing to report. Getting up to speed and leaning on Melissa for guidance.
 - Will need some support in the fall learning new role.
- **Ice Coordinator**
 - Statements from both rinks are up to date. Teams are being billed and credits are being cross-checked currently.
 - Intent of working goalie development into ice planning for next year and getting a head start on this before next season comes around to ensure it is not overlooked.
- **Registrar**
 - Working on reconciliation for coaching numbers for audit.
 - All rosters are locked at this time.
 - Raised the question on AA playoffs for the future and how to know the plan and anticipate costs etc. Plan for it ? (Playoffs vs. Tournaments)
- **Fundraising Coordinator**
 - Kreuger Big Assist Nomination application submitted for equipment grants. Tyler and Amber each applied. One as a board member and one as a coach.
 - Grant may come through for goalie gear. We will buy gear either way hoping to get the grant to cover much of the expense via grant funds. Then discussion will be what to do with other remaining funds.
 - Planning to write two operating grants for MODL & TOB. Plan is to be done by March 1.
- **RIC**
 - Last minute games are causing some issues and last-minute changes. **(Vanessa to send communication about this)**
 - Referees are attached to a game and go with any changes. Communicate to managers please. **(Info will be shared as managers / coaches likely do not know this)** Often nothing managers can do except notify Brad last minute.
 - Adam Culbert has inquired about support in his desire to take an elite referee course. Adam is not a full-time ref in the area currently, so the discussion was on how to support.

Motion made by Brad and seconded by Travis to Pay Adam Culbert \$25 per referee supervision, up to 4 referee supervisions (\$100) and ask Chester and Queens to get on board to help fund an elite referee course. Also ask Adam to go back to Halifax and see if they will pay being a larger organization. (SSMHA cannot support full cost)

Unanimous vote yes to the idea.

NEW BUSINESS

1. **Reports from non-voting members – Communications / Tech Coordinator / League – HNS Rep**
 - Nothing new from Vanessa. Everything she posts is visible.
 - Josh is not present.
 - League- Playoffs are running, no issues to report.
2. **Old Jerseys**
 - Vanessa to send reminder to everyone that new jerseys are for games only.
 - Travis to check if any skaters are playing wearing goalie jerseys. (This is not allowed)

- **Discussion on what to do with old jerseys at the end of the season. U 11 & up.**
- Motion to sell jerseys, \$25 a jersey & \$40 for the set at end of year from Manager.
Motion made by Andy / Seconded by Brad for the new manager process to sell the old jerseys. **All were in favor.**

Player evaluations= Motion to use player evaluation information for only levels U11 second year / U13 up. Nothing for picking U11 teams or below.

Motion by Sonya, seconded by Travis. Motion carried - Unanimous.

3. Coach Reimbursement

- **Receipts needed for any reimbursement.** Must flow through the Secretary. Then to Jessica. **Proof of course completion** should be attached with receipt. Tyler to send something via email to each team with requirements and how to submit receipts / completion for payment from SSMHA. Have mention of this at the manager meeting Feb. 29th.

4. Signatures

- Make a standard signature for all with SSMHA logo, FB link, SSMHA link etc. Looks nice and gets more people on our websites etc. Helps show Vanessa's posts.
- We looked at a few other signatures from other organizations and everyone likes the idea.
- **Jenn is going to take the lead on this.**

5. Manager's Meeting

Feb 29th 6:30 in meeting room.

Any manager can come similar to the meeting held at the beginning of the season. Some seasoned managers can share & assist others.

Acadia manager standard was discussed as an example of having some standard / guide to follow.

Bank accounts. Keep open, hand off to next team? (Discussed and idea of this well received)

This would also ensure each team has a bank account. **Need to enforce this Policy.**

6. Gary L Wentzell March Break Tournament Update

- Sponsors and schedule coming into place.
- Volunteers are starting to offer and come forward.

7. Board Review of Updated Sponsorship / Fundraising Policy

- **Special meeting to be held for this in person.**

8. Bylaws- Suggested Amendments / Additions / Deletions

- 9. **Special meeting to be held for this in person.**

10. Group CPR / Working with other organizations and solutions

- Plan to get ahead of the CPR requirements coming down the pipeline.
- Facilitate the training and get coaches on board before all coaches need it.
- Check with neighboring hockey associations about sharing dates and welcoming coaches from Chester / Queens / SSMHA to attend the dates that they can to help all organizations.

11. Understanding neighboring MHA's.

- How to communicate with neighboring associations to understand each other's numbers, skill, concerns, refs, needs, etc.
- Release rules / standards? Ice availability and demand.

12. Other New Business

Adjournment

- **Motion to adjourn @ 854 by Jenn , seconded by Tyler**

NEXT MEETING

Next meeting will be held on March 27, 2024